SHOTESHAM PARISH COUNCIL.

Becmead, Shotesham St Mary, NR15 1UJ 01508550358 clerk.shotesham@outlook.com

To all members of the Parish Council

You are hereby summoned to attend The Annual General Meeting of Shotesham Parish Council to be **held in All Saints Church** on Tuesday 11th of June at 7.30pm ...for the purpose of transacting the following business.

 Jeff Gough, The Clerk

**1.Apologies for absence and attendance.**

2**. Election/ Appointment of Officers** for 2024/2025.

i) Appointment of Chairman

*Person appointed Chairman signs the appropriate declaration form.*

***The Chairman takes office and chairs all further proceedings***

ii) Appointment of Vice Chairman

 *Person appointed Vice Chairman signs the appropriate declaration form.*

iii). Confirmation of

The Clerk as Finance Officer and Proper Officer.[ Jeff Gough ]

The Tree Warden. [ Sarah Long]

The Footpath Walker/Coordinator. [ Tomm Higgin ]

The Internal Auditor. [ Robert/Bob Harris.].

1. Finance
* The clerk presents the annual accounts for 2023/24 as audited to the members for acceptance. The details having been previously shared.
* Certificate of Exemption to be agreed and signed by the Chairman
1. To set a date for Village meeting re Defibrillator Training.
2. A brief report from the Chairman in respect of the ‘Village Meeting of Wednesday 5th of June.
3. Items arising from the ‘Village’ meeting.
* The Mill Ford’s continued closure and its future.
* An extra dog-bin in Hawes Green.
* Speeding in the village.

*Matters of ‘URGENT’ business arriving after publication of the agenda*

J K Gough The Clerk