SHOTESHAM PARISH COUNCIL

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The minutes of virtual meeting of Shotesham Parish Council held via ‘**Zoom’ on 4th of March at 7.30** pm.

A full attendance of councillors at the meeting plus DC Florence Ellis and Mr Jim Webber.

1. Apologies for absence.

Apologies were received from CC A Thomas

1. The minutes of 7th of January 2021 were approved as a correct record of the meeting.
2. Planning applications ….2021/0256 and 2021/0257 at **Tudor House, The Street.**

*Councillors Kim and Mark Dyke muted their systems unless specific responses were required by the meeting*

The meeting **supported** both applications……2021/0256 and 2021/0257

The following key points were made….

* The planning application 2021/0256 was fully accepted.
* The listed building application 2021/0257 though approved resulted an expressed concern.
1. Tudor House is a Grade 2 listed building and is the original village school and is a prominent building in the village. Though one can understand the need to improve buildings and their energy footprint the proposal design of the replacement windows was seen as negative to the character of the building*.*
2. It was accepted that the replacement of the traditional ‘school’ windows would increase light to the internal rooms plus facilitate access to the rear garden. Nevertheless this would result in the loss of a main feature of the school room.
3. Annual update of budget was accepted. It will be the basis for the 2020/2021 Audit.
4. Casual Vacancy.

There was only one response from villagers to the extensive advertising of the vacancy in Contact/the two notice boards/Village email system and the website.

* The meeting was pleased to appoint Mr Jim Webber to the casual vacancy.
* Mr Webber accepted the appointment.
* Formal documentation will be completed in the next few days.

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1. Matters of business/information …
2. Footpaths. Progress with FP21 and FP8.

 The clerk was asked to prepare a report on both paths for the next meeting

1. Covid19. Current proposals …impact on Shotesham....

The group of representatives from the SVA, the PCC and the PC reported that current arrangements were meeting the ‘support’ needs of residents.

1. Litter Pick.

The Chairman was pleased to report an excellent response of villagers to the planned ‘litter pick’ in the week of March 8th to the 14th.

1. Anonymous letters.
* Two identical letters were received by the Chairman and the Clerk.
* This is the first such happening in living memory of the parish council.
* The clerk will prepare a policy for the members to consider after taking advice from a broad range of sources.
* The parish council will then decide its policy and apply it to this/these and all future such letters.

J K Gough. The Clerk